


Fall 2017 LAVC Extension Program Human Resource Assistant Calendar

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
October 2017 Last updated 7/13/17	CC=Campus Center, above Monarch Hall or CC-Room 104 ENG-Engineering Bldg. EST=Emergency Service Training Bldg.	BS –Behavioral Science Bldg. AHS=Allied Health Services Bldg. TBA=President’s Conference Room, Admin 2 Trailer	CS –Community Service Bldg. ACA-Admin & Career Advancemnt			
1	2	3	4	5	6	7
8	9	10	11 Fall 2017 Orientation-All Academies- Arnold-TBA	12	13	14 HR F17-Introduction-Baltierra-ENG104
15	16  Columbus Day	17	18	19 HR F17-Cultural Diversity-Baltierra-ENG104	20	21 HR F17-Cultural Diversity-Baltierra-ENG104
22	23	24	25	26 HR F17-Cultural Diversity-Baltierra-ENG104	27	28 HR F17-Compliance-Sepanian-ENG104
29	30	31  Halloween				


2017

November Extension Program

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2 HR F16-Compliance-Serpanian-ENG104	3	4 HR F16-Compliance-Serpanian-ENG104
5 Daylight Savings Ends: Fall Back	6	7 	8	9 HR F16-Compliance-Serpanian-ENG104	10	11  Veterans Day
12	13	14	15	16 HR F16-Compliance-Serpanian-ENG104	17	18 HR F17-Violence in the Workplace-Baltierra-ENG104
19	20	21	22	23 	24	25 No Class
26	27	28	29	30 HR F16-Recruitment/Selection-Knight-ENG104		



2017

December Extension Program



<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2 HR F17-Recruitment/Selection- Knight-ENG104
3	4	5	6	7 HR F17- Investigations-Juarez- ENG 104	8	9 HR F17- Investigations-Juarez- ENG104
10	11	12	13	14 HR F17-Training/ Development- Hawkins-ENG104	15	16 HR F17-Training/Development- Hawkins-ENG104
17	18 Winter Break	19 Winter Break	20 Winter Break	21 Winter Break	22 Winter Break	23 Winter Break
24  Christmas Eve	25  Christmas Day	26 Winter Break	27 Winter Break	28 Winter Break	29 Winter Break	30 Winter Break
31  New Year's Eve!						

2017

**January 2018
Extension Program**




<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
Winter classes start	1 	2	3	4 HR F17-Comp & Benefits-Hawkins-ENG104	5	6 HR F17-QuickBooks-Rodriguez-ENG104
7	8	9	10	11 HR F17-Comp & Benefits-Hawkins-ENG104	12	13 HR F17-QuickBooks-Rodriguez-ENG104
14	15  Martin Luther King Day	16	17	18 HR F17-OSHA-Knight-ENG 104	19	20 HR F17-QuickBooks-Rodriguez-ENG104
21	22	23	24	25 HR F17-OSHA-Knight-ENG 104	26	27 HR F17-QuickBooks-Rodriguez-ENG104
28	29	30	31			

February Extension Program

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1 HR F17-Sexual Harassment-Arnold-TBA	2	3 HR F17-QuickBooks/Payroll-Rodriguez-TBA
4 Spring classes starts	5	6	7	8 HR F17-Sexual Harassment-Arnold-TBA	9	10 HR F17-Worker Comp-Hawkins-TBA
11	12	13	14  Valentine's Day	15 HR F17-Worker Comp-Hawkins-TBA	16	17 No Class
18	19  Presidents' Day	20	21	22 HR F17-Legal Letter Writing-Mdinaradze-TBA	23	24 HR F17-Legal Letter Writing-Mdinaradze-TBA
25	26 	27	28			

2018

March Extension Program

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3 HR F16-Career Developmt./ Certificates issued-Baltierra-TBA
4	5	6	7	8	9	10
11 	12	13	14	15	16	17  St. Patrick's Day No Class
18	19	20	21	22	23	24
25 Palm Sunday	26	27	28	29	30  Cesar Chavez Day	31

2018

April Extension Program

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1  Easter	2 Spring Break	3 Spring Break	4 Spring 2018 Orientation-All Academies- Arnold-TBA	5 Spring Break	6 Spring Break	7 Spring Break
8	9 PL F17-Employment Law-Fraigun-TBA	10	11 PL F17-Employment Law-Fraigun-TBA	12 PL F17-Employment Law-Fraigun-TBA	13	14 CMA-TBA PL F17-Workers Comp-Arnold-TBA
15	16 PL F17-Workers Comp- Arnold-TBA	17	18 PL F17-Workers Comp- Arnold-TBA	19 PL F17- Constitutional/Criminal Law-Zimbert-TBA	20	21 CMA-TBA PL F17-Speed Typing-Heintz
22	23 PL F17- Constitutional/Criminal Law-Zimbert-TBA	24	25 PL F17- Constitutional/Criminal Law-Zimbert-TBA	26 PL F17- Constitutional/Criminal Law-Zimbert-TBA	27	28 CMA-TBA PL F17-Immigration-Christiansen-TBA
29	30 PL F17-Immigration- Christiansen-TBA					

2018

May Extension Program

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2 PL F17-Immigration-Christiansen-TBA	3 PL F17-Legal Letter Writing- Mdinardze-TBA	4	5 
6	7 PL F17-Legal Letter Writing- Mdinardze-TBA	8	9 PL F17-Legal Letter Writing- Mdinardze-TBA	10 PL F17-Insurance Practices-Eisenman-TBA	11	12 No Class
13 	14 PL F17-Insurance Practices-Eisenman-TBA	15	16 PL F17-Probate-Arnold-TBA	17 PL F17-Probate-Arnold-TBA	18	19 PL F17-Real Property-Arnold-TBA
20	21 PL F17-Real Property-Arnold-TBA	22	23 PL F17-Alternative Dispute Resolution-Christiansen-TBA	24 PL F17-Alternative Dispute Resolution-Christiansen-TBA	25	26 No Class
27	28  Memorial Day	29	30 PL F17-Practicum-Arnold-TBA	31 PL F17-Career Development-Bitar-TBA		

2018

June Extension Program

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2 CMA-TBA PL F17-Practicum-Arnold-TBA
3 Spring classes end	4 PL F17-Practicum-Arnold-TBA	5	6 PL F17-Practicum-Arnold-TBA	7 PL F17-Practicum-Arnold-TBA	8	9 CMA-TBA PL F17-Practicum-Arnold-TBA
10 Summer classes start	11	12s	13	14	15	16 CMA-TBA PL S18 – No Class PL F17-Final Practicum due-Arnold-TBA HR S18- No Class
17 	18	19	20	21	22	23 CMA-TBA
24	25	26	27  PL F17-Graduation-Arnold-TBA	28	29	30

2018