




# Spring 2018 LAVC Extension Program CALENDAR

## Human Resource Assistant

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p><b>April</b></p> <p>Last update: 1/24/18</p>	<p>CC=Campus Center, above Monarch Hall or CC Conference Room 104</p> <p>ENG=Engineering Bldg.</p> <p>EST=Emergency Service Training Bldg.</p>	<p>BS –Behavioral Science Bldg.</p> <p>AHS=Allied Health Services Bldg.</p> <p>PC=President’s Conference Room, Admin 2 Bldg.</p>	<p>CS –Community Service Bldg.</p> <p>ACA –Administration &amp; Career Advancement Bldg.</p>			
<p>1</p>  <p>Easter</p>	<p>2</p> <p><b>Spring Break</b></p>	<p>3</p> <p><b>Spring Break</b></p>	<p>4</p> <p>Spring 2018 Orientation All Academies Arnold-TBA</p>	<p>5</p> <p><b>Spring Break</b></p>	<p>6</p> <p>SB</p>	<p>7</p> <p>HRS18-Introduction-Baltierra-TBA</p>
<p>8</p>	<p>9</p>	<p>10</p>	<p>11</p>	<p>12</p> <p>HRS18-Culteral Diversity-Baltierra-TBA</p>	<p>13</p>	<p>14</p> <p>HRS18-Cultural Diversity-Baltierra-TBA</p>
<p>15</p>	<p>16</p>	<p>17</p>	<p>18</p>	<p>19</p> <p>HRS18-Culteral Diversity-Baltierra-TBA</p>	<p>20</p>	<p>21</p> <p>HRS18-Compliance-Sepanian-TBA</p>
<p>22</p>	<p>23</p>	<p>24</p>	<p>25</p>	<p>26</p> <p>HRS18-Compliance-Sepanian-TBA</p>	<p>27</p>	<p>28</p> <p>HRS18-Compliance-Sepanian-TBA</p>
<p>29</p>	<p>30</p>					

2018

# May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 HRS18-Compliance-Sepanian-TBA	4	5 HRS18-Compliance-Sepanian-TBA
6	7	8	9	10 HRS18-Training and Development-Hawkins-TBA	11	12 <b>No Class</b>
13 	14	15	16	17 HRS18-Training and Development-Hawkins-TBA	18	19 HRS18-Recruitment and Selection-Knight-TBA
20	21	22	23	24 HRS18-Recruitment and Selection-Knight-TBA	25	26 <b>No Class</b>
27	28  Memorial Day	29	30	31 HRS18-Investigations-Juarez-TBA		


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# June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 HRS18-Investigations-Juarez-TBA
3	4	5	6	7 HRS18-Compensation and Benefits-Hawkins-TBA	8	9 HRS18-QuickBooks and Payroll-Rodriguez (9:00am-4:00pm)-TBA
10 Summer classes start	11	12	13	14 HRS18-Compensation and Benefits-Hawkins-TBA	15	16 <b>No Class</b>
17 <b>HAPPY FATHER'S DAY!</b>	18	19	20	21 HRS18-Violence in the Workplace-Baltierra-TBA	22	23 HRS18-QuickBooks and Payroll-Rodriguez (9:00am-4:00pm)-TBA
24	25	26	27	28 HRS18-Worker's Compensation-Hawkins-TBA	29	30 <b>No Class</b>

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# July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4  4 <sup>th</sup> of July	5 HRS18-Worker's Compensation-Hawkins- TBA	6	7 HRS18-QuickBooks and Payroll- Rodriguez (9:00am-4:00pm)-TBA
8	9	10	11	12 HRS18-OSHA-Knight- TBA	13	14 HRS18-QuickBooks and Payroll- Rodriguez (9:00am-4:00pm)-TBA
15	16	17	18	19 HRS18-OSHA-Knight- TBA	20	21 HRS18-QuickBooks and Payroll- Rodriguez (9:00am-4:00pm)-TBA
22	23	24	25	26 HRS18-Sexual Harassment-Arnold-TBA	27	28 HRS18-Sexual Harassment-Arnold- TBA
29	30	31				

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# August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 HRS18-Legal Letter Writing-Mdinaradze-TBA	3	4 HRS18-Legal Letter Writing-Mdinaradze-TBA
5	6	7	8	9	10	11
12	13	14	15	16	17	18 HRS18-Career Development & Certificates-Baltierra-TBA
19	20	21	22	23	24	25
26	27	28	29	30	31	

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