

# Extension Program HR Assistant Calendar

Spring 2022

HR Assistant class meeting times: Thursday night-6:30p-9:30p and  
Saturday morning- 9a-12pm\*

\*Special: June/July Saturday classes-9am-4pm

# April 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
	Spring Break	Spring Break	Spring Break	Spring Break	Spring Break	Spring Break
10	11	12	13	14	15	16
					Passover Eve	
17	18	19	20	21	22	23
Easter			Spring Orientation - All Courses –Arnold, Fraigun, Martinez, Tioleco			HR-S22-Introduction-Baltierra
24	25	26	27	28	29	30
				HR-S22-Compliance-Sepanian		HR-S22-Compliance-Sepanian

# May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
				<b>Cinco De Mayo</b> No Class		<b>No Class</b>
8	9	10	11	12	13	14
<b>Mother's Day</b>				HR-S22-Compliance-Sepanian		HR-S22-Compliance-Sepanian
15	16	17	18	19	20	21
				HR-S22-Compliance-Sepanian		HR-S22-Cultural Diversity-Baltierra
22	23	24	25	26	27	28
				HR-S22-Cultural Diversity-Baltierra		<b>No Class</b>
29	30	31				
	<b>Memorial Day</b>					

# June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
				HR-S22-Cultural Diversity-Baltierra		HR-S22-Investigations-Juarez
5	6	7	8	9	10	11
				HR-S22-Investigations-Juarez		HR-S22-Payroll/QuickBook-Rodriguez
12	13	14	15	16	17	18
Summer classes start				HR-S22-No Class	<b>Juneteenth honored</b>	HR-S22-Payroll/QuickBook-Rodriguez
19	20	21	22	23	24	25
<b>Father's Day</b>				HR-S22-Recruitment and Selection-Huerta		HR-S22-Payroll/QuickBook-Rodriguez
26	27	28	29	30		
				HR-S22-Recruitment and Selection-Huerta		

# July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
						<b>Independence Weekend No Class</b>
3	4	5	6	7	8	9
	Independence Day			HR-S22-No Class		HR-S22-Payroll/QuickBooks-Rodriguez
10	11	12	13	14	15	16
				HR-S22-Training and Development-Sepanian		HR-S22-Payroll/QuickBooks-Rodriguez
17	18	19	20	21	22	23
				HR-S22-Training and Development- Sepanian		HR-S22-Violence In The Workplace-Baltierra
24	25	26	27	28	29	30
				HR-S22-VITW-Baltierra		HR-S22-No Class
31						

# August 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
				HR-S22-Comp./Benefits-Sepanian		HR-S22-Compensation and Benefits-Sepanian
7	8	9	10	11	12	13
				HR-S22-Workers Comp.-Sepanian		HR-S22-Workers Compensation-Sepanian
14	15	16	17	18	19	20
				HR-S22-Harassment & Discrimination-Arnold		HR-S22-Harassment/Discrimination-Arnold
21	22	23	24	25	26	27
				HR-S22-OSHA-Huerta		HR-S22-OSHA-Huerta
28	29	30	31			
Fall classes start						

# September 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				HR-S22-Legal Letter Writing-Lopez		<b>No Class</b>
4	5	6	7	8	9	10
	<b>Labor Day</b>			HR-S22-No Class		HR-S22-Career Devel./Certificates-Baltierra
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	